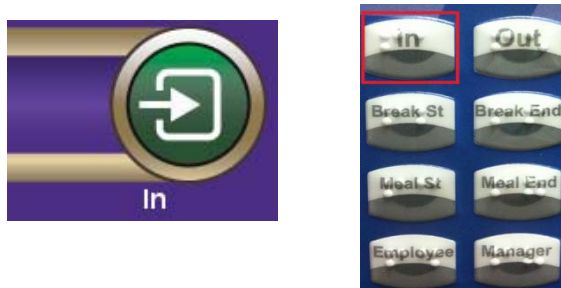


Workday Quick Guide: Accu-Time Punch In Using the Time Clock

1. Press In on the touch screen or on the keypad.



2. Swipe your Husky Card or enter your EID using the keypad then press Enter. If you hold only one position, you are done. If you have multiple positions, go to step 3.



3. Choose the position for which you are clocking in, and press Select.

